

## **THREE LAKES WATER AND SANITATION DISTRICT**

### **WASTEWATER OPERATOR TRAINEE**

#### **Job Description**

#### **Supervised By:**

Works under the general supervision of the District Manager and under direct supervision of the Chief Operator.

#### **Salary Range:**

This is an hourly position with a salary range dependent upon certification and experience.

#### **Purpose of Position:**

To perform skilled and semi-skilled work in the wastewater treatment and collection system operations and maintenance of the District. Must work towards obtaining WWTP Operators certification.

#### **Essential Duties of Position:**

Learn the field operations procedures of the District under supervision. Areas of work could include, but are not limited to, inspections, repair and maintenance of the collection system or treatment plant; maintenance or repair of facilities or machinery including buildings, pumps, vehicles, and equipment; locating lines and manholes; inspecting and mapping new service connections; and clearing snow when necessary. Must respond to emergency situations, if contacted. Trainees must learn District policies and procedures, including safety procedures. Other duties may include pumping holding tanks, assisting with collection of water and wastewater samples and operating and inspecting contracted public water systems.

#### **Minimum Qualifications:**

##### Required Knowledge, Skills, and Abilities

Requires the skills to properly use and operate hand and power tools, equipment and vehicles in the operation and maintenance of District facilities. Must be able to follow written and oral instructions.

#### **Education:**

High School diploma or equivalent.

#### **Experience:**

Minimum one year experience with dealing with repair and maintenance of mechanical devices or systems or previous experience in wastewater treatment operations, maintenance and repair or equivalent education as determined by the District.

**Certification and Licenses:**

Must possess or be able to obtain a Class “D” Wastewater Treatment Plant Operators Certification within one (1) year of employment by the District. Inability to obtain certification may be grounds for dismissal. Must possess or be able to obtain a Colorado Class “B” Commercial Drivers License with air brake and tanker certifications within four (4) months of employment.

**Physical Job Requirements:**

Ability to lift and carry 50 pounds on a routine basis.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.