



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer. We do not discriminate on the basis of race, color, religion, national origin, sex, gender, sexual orientation, age, disability, military or veteran status, genetic information or any other protected status.

Position applied for _____ Today's date _____
 Are you available to work: Full-time Part-time Temporary Holidays Weekends
 When could you start work? _____

I. Personal Information

Last Name	First Name	Middle Initial	
Street Address	City	State	Zip
Telephone Number		Email Address	

If under 18 years of age, can you provide proof of eligibility to work? Yes No

Are you authorized to work lawfully in the United States? Yes No

Have you ever applied here before? Yes No If yes, when? _____

Have you ever been employed by the District? Yes No If yes, when? _____

Are you currently employed? Yes No

May we contact your current employer? Yes No If yes, who should we contact? _____

Have you ever been fired from a job or asked to resign? Yes No
 If yes, provide details: _____

Have you been convicted of a felony within the last 7 years? Yes No
 If yes, provide details: _____

If hired, will you engage in additional employment outside of this job? Yes No
 If yes, provide details: _____

Can you perform the essential job functions with or without reasonable accommodation? Yes No

II. Employment History

Employer	Dates Employed	Duties
Address	From To	
Telephone #	Reason for Leaving	
Job Title		
Supervisor		

Employer	Dates Employed From _____ To _____	Duties
Address		
Telephone #	Reason for Leaving	
Job Title		
Supervisor		

Employer	Dates Employed From _____ To _____	Duties
Address		
Telephone #	Reason for Leaving	
Job Title		
Supervisor		

Employer	Dates Employed From _____ To _____	Duties
Address		
Telephone #	Reason for Leaving	
Job Title		
Supervisor		

III. Education

School	Name and Location	Years Completed	Graduated? Y/N	Degree

IV. Special Skills

What skills or additional training do you have that are related to the job for which you are applying?

What machines, equipment, or software can you operate that are related to the job for which you are applying? _____

For Driving Jobs **ONLY**: Do you have a valid driver’s license? Yes No

Driver’s License Number: _____ Class of License: _____ State Licensed In: _____

Have you had your driver’s license suspended or revoked in the last 3 years? Yes No

If yes, provide details: _____

Do you have a clean DMV record for the past 10 years? Yes No

If no, provide details: _____

List professional, trade, business, or civic activities or offices held. (Exclude labor organizations and memberships which reveal protected status) _____

V. References

Name	Relationship	Years Known	Phone #

VI. Applicant Statement, Consent, and Release

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I certify that the information provided is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later time. I authorize the investigation of any of the statements contained in this application to include my driving record if applicable. I understand that Three Lakes Water and Sanitation District is an at-will employer, meaning that employment may be terminated, with or without cause, and with or without notice, at any time, at the option of either the employee or the employer.

 Signature

 Date

For District Use Only

Arrange Interview: Yes No Date: _____ Interviewer(s): _____

Remarks: _____

Hired: Yes No Job Title: _____ Wage: _____ Hire Date: _____ First Day: _____

Notes: _____

