



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, APRIL 12, 2021 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:33 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman
Matt Reed – Vice Chairman
Scott Huff – Secretary/Treasurer
Judy Acierno – Director
Mike Golden – Director

Staff Present: Katie Nicholls – District Manager
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE CHAIRWOMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Ryan Ward, 501 Mountain Avenue.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the March 8, 2021 Meeting Minutes were approved as amended.

5. **MATTERS BEFORE THE BOARD**

a. **Special Request: Variance from direct connection for 501 Mountain Avenue**

Manager Nicholls presented the special request. Mr. Ryan Ward is seeking a variance from direct connection to the District system, wishing to instead connect into the shared service line owned by Lenada Homeowner's Association. Mr. Ward stated that Lenada HOA has plans to replace the existing sewer line, and he has paid a fee to the HOA to connect. He further stated that the HOA is also in favor of the connection to their line as it would prevent excavation on Haskell Street. A discussion ensued regarding the conditions of the lines, the proposed improvement by the Homeowners Association, and the recommendations of the District Staff. The Board directed Staff to administratively review the plans for construction, to be provided by Mr. Ward, and make a determination if the improvements are sufficient to accommodate the addition of Mr. Ward's proposed home. If the District Superintendent

is amenable, connection to the Lenada Homeowner's Association shared service line may occur.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of March was approved. The financial documents for March were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Director Golden inquired about the District does for Grand Lake Metropolitan Recreation District. Manager Nicholls stated that the District provides operations only support to them and has a minimal time impact upon the District Staff.

9. **SUPERINTENDENT REPORT**

Manager Nicholls presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

Manager Nicholls presented the District Manager report. A discussion ensued regarding the concrete shifting at the treatment plant. The Board reached a consensus to have some of the Directors to shoot the elevation from a baseline point this spring, fall, and next spring to evaluate if further shifting is occurring. Chairwoman Farmer moved that the Board increase the Cost-of-Living Increase to 2.0%, by second and unanimous vote the **MOTION** passed. Chairwoman Farmer stated that she incorrectly thought that the Pay for Performance Incentive was a wage increase and not a bonus. A discussion ensued regarding the benefits of a bonus program versus an incentive wage increase. The Board directed Manager Nicholls to poll the Staff on their preference and return to the Board with the information and potential incentive wage increase options if applicable.

With no further business before the Board, the meeting was adjourned at 7:43 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer