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## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, DECEMBER 10, 2018 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairman – via phone  
Matt Reed – Vice Chairman  
Les Shankland – Secretary/Treasurer  
Judy Acierno – Director  
Scott Huff – Director

Staff Present: Katie Nicholls – District Manager, Diane Temple – District Bookkeeper, Mike Gibboni – Chief Operator

2. **COMMENTS BY THE VICE CHAIRMAN**

Vice Chairman Reed thanked District Operator Brian Stuart for helping out a customer.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Kevin Manship  
Deb & Stan Spencer  
Jim Simoni

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the November 12, 2018 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Marty Killorin, WoodRiver Energy, LLC – Natural gas supplier**

Mr. Killorin presented an overview on WoodRiver Energy, LLC. WoodRiver is a natural gas provider that works with Xcel Energy providing reduced rates to qualifying commercial customers. Xcel Energy has offered the gas transport option since the 1990's. WoodRiver has many existing customers within the county to include the county, and the hospitals in Granby and Kremmling. Discussion ensued regarding service response from Xcel, natural gas market and supply, increases expected, and other companies offering transport.

b. **Consideration Third Addendum to the Intergovernmental Agreement with North Shore Water District**

Katie outlined the changes to the intergovernmental agreement with North Shore Water District which included increased fees, a longer termination clause, and annual cost of living increases. By **MOTION**, second, and unanimous vote the Board approved the Third Addendum to the Intergovernmental Agreement with North Shore Water District.

c. **PUBLIC HEARING: Final hearing 2019 Budget**

Vice Chairman Reed opened the public hearing. Katie reviewed the proposed 2019 budget noting that since the last version of the budget November actuals had been added. With no comment from the public Vice Chairman Reed closed the public hearing

d. **Resolution 2018-12-1; a resolution summarizing expenditures and revenues for each fund and adopting a budget for the 2019 calendar year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2018-12-1; a resolution summarizing expenditures and revenues for each fund and adopting a budget for the 2019 calendar year.

e. **Resolution 2018-12-2; a resolution appropriating a sum of money from the various funds for the 2019 budget year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2018-12-2; a resolution appropriating a sum of money from the various funds for the 2019 budget year.

f. **Resolution 2018-12-3; a resolution levying general property taxes for the year 2018, to defray the costs of government for the 2019 budget year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2018-12-3; a resolution levying general property taxes for the year 2018, to defray the costs of government for the 2019 budget year.

g. **Resolution 2018-12-4; a resolution implementing a personal data protection policy**

Katie explained that the District's attorney had drafted the personal data protection policy in order to comply with new legislation to ensure protection of customer and employee personal data. By **MOTION**, second, and unanimous vote the Board approved Resolution 2018-12-5; a resolution amending the District Rules and Regulations.

h. **Resolution 2018-12-5; a resolution amending the District Rules and Regulations**

Katie stated that the rules changes are based on previous Board decisions throughout the 2018 calendar year. Changes include allowing refund of tap fees within two years from payment if connection has not been made and is not planned, delaying user fees commencement for one year for planned new development, and removing the maximum size for recreational vehicle hookups. By **MOTION**, second, and unanimous vote the Board approved Resolution 2018-12-5; a resolution amending the District Rules and Regulations.

i. **Consideration of proposed 2019 Holiday Schedule**

Katie presented the 2019 Holiday Schedule. The Board approved the schedule as presented.

j. **Consideration to appoint Bond Counsel for the State Revolving Fund Loan**

Katie stated that Sherman & Howard, the bond counsel selected for representation for the Copper Removal project State Revolving Fund Loan discovered a conflict that would not enable them to represent the District. The Board reviewed the three remaining bids for bond counsel. By **MOTION**, second, and unanimous vote the Board authorized District Manager Katie to choose the bond counsel and sign an engagement letter.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of November was approved. The Financial documents for November were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Director Shankland stated his disappointment in the Cost of Services Analysis report received, but further clarified that Staff appears to have addressed the matter and hopes the corrected version will include his changes. He also stated that upon completion of the report the Board will need to continue their discussion regarding tap fees.

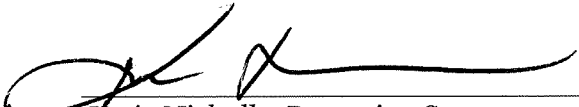
9. **CHIEF OPERATOR REPORT**

Mike presented the Chief Operator Report. He noted that there was a major pipe failure in town by Grand Lake fire station. That section of pipeline has issues about every 5 years, he intends to look at 2020 for replacement of the line.

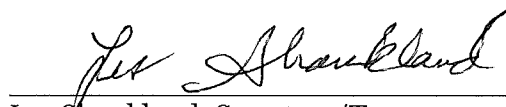
10. **DISTRICT MANAGER REPORT**

Katie presented the District Manager Report. She inquired if the Board was interested in further pursuing the gas transport option as presented by Marty Killorin. The Board directed her to continue looking into the option calling references, and reviewing the contract.

With no further business before the Board, the meeting was adjourned at 7:45 p.m.



Katie Nicholls, Reporting Secretary



Les Shankland, Secretary/Treasurer