



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, DECEMBER 9, 2019 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairwoman – via telephone
Matt Reed – Vice Chairman
Les Shankland – Secretary/Treasurer
Judy Acierno – Director
Scott Huff – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE VICE CHAIRMAN**

Vice Chairman Reed stated that ATH Specialties is selling to the employees. A discussion ensued regarding the possible effects upon the District. Superintendent Gibboni commented that they have indicated their desire to continue acting as the District's emergency excavator.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the November 11, 2019 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Tim Day, Day & Associates, P.C. – Accounting Services**

Tim Day presented the agreements to the Board for accounting services for 2020 and close out of the books and audit assistance for 2019. A lengthy discussion ensued regarding the current inability of his business to assist the District with monthly financials as originally planned due to unforeseen circumstances. Mr. Day presented the 2019 financials through October.

b. **Consideration of Engagement of Services with Day & Associates for Accounting Services for the Years 2019 and 2020**

By **MOTION**, second, and unanimous vote the Board approved the engagement of accounting services with Day & Associates for the years 2019 and 2020.

c. **PUBLIC HEARING: 2020 Proposed Budget**

Vice Chairman Reed opened the public hearing. District Manager Nicholls presented the budget

noting that the actuals have been updated through November, the election expense was moved to the Government Fund per the Board's request, reserve funds were adjusted to account for the out of pocket costs not covered by the loan for the copper project, and the dollar amounts of some of the line items such as utilities were slightly different as they are calculated on a percentage of actuals. There being no public present Vice Chairman Reed closed the public hearing.

d. **Resolution 2019-12-1; a Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the 2020 Calendar Year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2019-12-1; a resolution summarizing expenditures and revenues for each fund and adopting a budget for the 2020 calendar year.

e. **Resolution 2019-12-2; a Resolution Appropriating Sums of Money from the Various Funds for the 2020 Budget Year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2019-12-1; a resolution appropriating sums of money from the various funds for the 2020 budget year.

f. **Resolution 2019-12-3; a Resolution Levying General Property Taxes for the Year 2019 to Defray the Costs of Government for the 2020 Budget Year**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2019-12-1; a resolution levying property taxes for the year 2019 to defray the costs of government for the 2020 budget year.

6. **PUBLIC COMMENT**

None

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of November was approved. The financial documents for November were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Vice Chairman Reed continued the discussion of the sale of ATH Specialties.

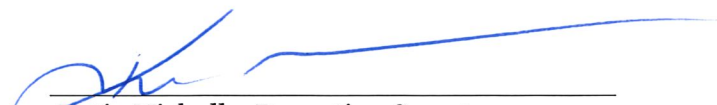
9. **SUPERINTENDENT REPORT**

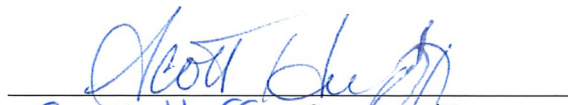
Superintendent Gibboni presented the Superintendent Report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 7:48 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer