



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, DECEMBER 9, 2025 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Huff, at 6:30 p.m. The meeting was held remotely.

Directors Present: Scott Huff – Chairman
Mike Golden – Vice Chairman
Jeannie Wilkinson – Secretary/Treasurer
Scott Walter – Director
Stephanie Conners – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni - Superintendent

2. **COMMENTS BY THE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Bob Orsatti and Hanna.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, and unanimous vote the November 10, 2025, Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **PUBLIC HEARING: 2026 Proposed Budget**

Chairman Huff opened the public hearing. District Manager Nicholls outlined the changes to the proposed budget from the last review. She stated that over \$50,000 was added due to the recently received draft discharge permit from the state. There being no questions from the public Chairman Huff closed the public hearing.

b. **Resolution 2025-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money.**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2025-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money.

c. **PUBLIC HEARING: Grand Lake Heat Tape Replacement Project**

Chairman Huff opened the public hearing. District Manager Nicholls outlined the project noting that it was to replace failing heat tape located in the town of Grand Lake along the north and south shores. Discussion occurred related to the loan length and rate, life expectancy of the in-pipe heat trace, and reusability of the heat trace if the lines are ever replaced. Hanna inquired if Lake Avenue and Grand Avenue would be affected. Superintendent Gibboni stated that area is outside the project area. There being no further questions Chairman Huff closed the public hearing.

d. **Discussion: Draft Discharge Permit**

District Manager Nicholls and Superintendent Gibboni reviewed the draft permit and the main items that are being contested. Discussion ensued regarding compliance to current limits, cost of increased testing and engineering studies, the last permitting process, and timelines.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of November 2025 were approved. The financial documents for November were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent Report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager's report.

With no further business before the Board, the meeting was adjourned at 7:16 p.m.



Katie Nicholls, Reporting Secretary



Jeannie Wilkinson, Secretary/Treasurer









December 9 2025 Minutes

Final Audit Report

2026-01-14

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