



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JANUARY 10, 2022 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:35 p.m. The meeting was held at the Administrative Building, 1111 GCR 48, Grand Lake, CO 80447 and also remotely.

Directors Present: Matt Reed –Chairman
Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer – *arrived at 6:40 p.m.*
Mark Gibson – Director
Stephanie Connors – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – Bookkeeper

2. **COMMENTS BY THE VICE CHAIRMAN**

Vice Chairman stated his appreciation for Pat Farmer's service with the Board and he welcomed Mark Gibson and Stephanie Connors to the Board.

3. **ELECTION OF OFFICER**

By **MOTION**, second, and unanimous vote the Board reappointed Scott Huff as Secretary/Treasurer.

Secretary/Treasurer Huff arrived at 6:40 p.m.

By **MOTION**, second, and unanimous vote the Board appointed Matt Reed as Chairman of the Board, and Mike Golden as Vice Chairman of the Board.

4. **INTRODUCTIONS OF PUBLIC PRESENT**

Brian Gaddie – AE2S, Michael Swearingen – AE2s, and Gretchen Reynold – Meandering Moose Mini Golf

5. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, the December 13, 2021 Meeting Minutes were approved as presented.

6. **MATTERS BEFORE THE BOARD**

- a. **Resolution 2022-1-1; a resolution calling a regular district election**
District Manager stated that this is the last even year election, terms will be 3 years as a full term.
- b. **Resolution 2022-1-2; a resolution appointing a designated election official and authorizing designated election official to cancel election**
By **MOTION**, second, and unanimous vote the Board approved Resolution 2022-1-1 and Resolution 2022-1-2 related to the 2022 election.
- c. **Resolution 2022-1-3; a resolution designating the District’s public notice places**
By **MOTION**, second, and unanimous vote the Board approved Resolution 2022-1-3; a resolution designating the District’s public notice places.
- d. **Consideration of engineering firms to as Engineer of Record**
Chairman Reed turned the floor over to Brian Gaddie, Operations Manager for AE2S engineering. Mr. Gaddie presented on AE2S engineering. Conversations ensued regarding other clients served, previous similar projects by the firm, and in-kind contribution abilities. After further discussion the Board decided to table the issue to have more time to independently research the matter.
- e. **Consideration of request to temporarily suspend user fees due to East Troublesome Fire – 464 Kinnikinnick**
District Manager Nicholls stated that Arthur and Jacqueline Souverein, owners of 464 Kinnikinnick, are requesting an extension of their suspension of user fees due to financial hardship. She further stated that other individuals have inquired within the office. A lengthy discussion ensued regarding the hardships felt by owners, insurance company response to property owner claims, rebuild intentions, financial impacts upon the District, and financial impacts upon all District constituents. Vice Chairman Golden moved to extend the suspension of user fees for another year. The motion died due to lack of a second.
- f. **Consideration to extend 5-year connection agreement with John & Mary Skoog – 337 GCR 4632**
District Manager Nicholls stated that John and Mary Skoog, owners of 337 GCR 4632, are seeking an extension to their connection agreement noting that the fire and construction delays are attributed to the request. She further noted that the owners are on the list with Perizzolo for the upcoming building season. A brief discussion ensued regarding the delay and overall construction delays in the area and beyond. By **MOTION**, second, and unanimous vote the Board approved a one-year extension for connection.

7. **PUBLIC COMMENT**

Gretchen Reynolds, owner of Meandering Moose Mini Golf, inquired to the raising rates. She stated that her business is closed for 8 months of the year. The Board explained that the District has an aging system that will have many upcoming needs and the rate increases are necessary to stay ahead of those needs. It was further noted that smaller increases over a longer period were decided upon to lessen the burden on property owners. A large increase is difficult for many.

8. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of December was approved. The financial documents for December were reviewed, and accepted as presented.

9. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

10. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

11. **DISTRICT MANAGER REPORT**

Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 8:30 p.m.



Katie Nicholls, Reporting Secretary



Scott Huff, Secretary/Treasurer

