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## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JANUARY 11, 2021 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:30 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman  
Matt Reed – Vice Chairman  
Scott Huff – Secretary/Treasurer  
Judy Acierno – Director  
Mike Golden – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent  
Tara Knutson – Bookkeeper

2. **COMMENTS BY THE CHAIRWOMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the December 14, 2020 Regular Meeting Minutes were approved as presented. Vice Chairman Reed abstained.

5. **MATTERS BEFORE THE BOARD**

a. **Resolution 2021-1-1; a resolution designating public posting places**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2021-1-1; a resolution designating public posting places.

b. **Resolution 2021-1-2; a resolution approving amendment to the employee handbook**

Manager Nicholls stated that the amendments were to comply with the new Healthy Families and Workplaces Act which goes into effect end of the year.

By **MOTION**, second, and unanimous vote the Board approved Resolution 2021-1-2; a resolution approving amendment to the employee handbook.

c. **Consideration of continuing legal services with Moses, Wittemyer, Harrison, and Woodruff, P.C.**

By **MOTION**, second, and unanimous vote the Board approved continuing legal services with Moses, Wittemyer, Harrison, and Woodruff, P.C.

d. **Motion to re-update signatories for accounts held at United Business Bank, removing Julie Gasner and Leslie Shankland, and adding Judith Acierno and Michael Golden**

District Manager Nicholls stated that United Business Bank had the incorrect signatories listed for the accounts. Changes previously made were not showing. By **MOTION**, second, and unanimous vote the Board approved updating the signatories for accounts held at United Business Bank, removing Julie Gasner and Leslie Shankland, and adding Judith Acierno and Michael Golden.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of December was approved. The financial documents for December were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

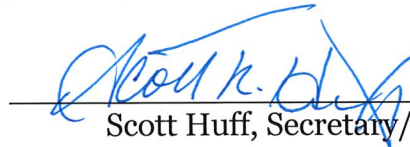
10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. A discussion ensued regarding the pursuit of potential federal funding. The Board directed District Manager Nicholls to further pursue the matter.

With no further business before the Board, the meeting was adjourned at 7:05 p.m.



Katie Nicholls, Reporting Secretary



Scott Huff, Secretary/Treasurer