



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JANUARY 13, 2020 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairwoman – via telephone
Matt Reed – Vice Chairman
Judy Acierno – Director
Scott Huff – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE VICE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the December 9, 2019 Minutes were approved as amended.

5. **MATTERS BEFORE THE BOARD**

a. **Resignation of Leslie Shankland, Secretary/Treasurer**

By **MOTION**, second, and unanimous vote the Board decided to fill the vacancy of Leslie Shankland via the appointment process.

By **MOTION**, second, and unanimous vote the Board appointed Director Scott Huff as Secretary/Treasurer.

b. **Resolution 2020-1-1: a resolution appointing Katie Nicholls as Designated Election Official and provide authorization to cancel election**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2020-1-1: a resolution appointing Katie Nicholls as Designated Election Official and provide authorization to cancel election.

c. **Resolution 2020-1-2: a resolution calling a regular district election**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2020-1-2: a resolution calling a regular district election.

- d. **Resolution 2020-1-3: a resolution designating public notice posting places**
By **MOTION**, second, and unanimous vote the Board approved Resolution 2020-1-3; a resolution designating public notice posting places.
- e. **Consideration of continuing legal services with Moses, Wittemyer, Harrison, and Woodruff, P.C.**
By **MOTION**, second, and unanimous vote the Board approved continuing legal services with Moses, Wittemyer, Harrison, and Woodruff, P.C.
- f. **Consideration of continuing general engineering services with Kennedy/Jenks Consultants**
A discussion ensued regarding previously completed work, and the CMAR process experience. By **MOTION**, second, and unanimous vote the Board approved continuing general engineering services with Kennedy/Jenks Consultants.
6. **PUBLIC COMMENT**
None
7. **FINANCIAL REPORTS**
By **MOTION**, second, and unanimous vote the checklist for the month of December was approved. The financial documents for December were reviewed and accepted as presented.
8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**
Secretary/Treasurer Huff inquired about a 20-year replacement plan. A discussion ensued regarding the asset management plan, and potentially doing a replacement plan for the treatment plant following completion of the Copper Removal Project.
9. **SUPERINTENDENT REPORT**
Superintendent Gibboni presented the Superintendent Report.
10. **DISTRICT MANAGER REPORT**
District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 7:25 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer