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## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT TUESDAY, JANUARY 14, 2025 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:32 p.m. The meeting was held remotely.

Directors Present: Matt Reed – Chairman  
Mike Golden – Vice Chairman  
Scott Huff – Secretary/Treasurer  
Mark Gibson – Director  
Stephanie Connors – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent

2. **COMMENTS BY THE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Sherry Leshner, Janna Sampson, Greg Schnacke, Sean Walsh with Sean Walsh Consulting and Sara O’Keefe with Public Alignment Communications, LLC.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous the December 10, 2024 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Update from Sean Walsh Consulting, Inc. and Public Alignment Communications, LLC on public relations plan**

Sean Walsh, Sean Walsh Consulting and Sara O’Keefe, Public Alignment Communications presented their first steps in the public relations plan. Mr. Walsh noted that he would like to schedule individual in-person meetings with all the board members to get to know them. Next Wednesday, January 22<sup>nd</sup> was decided upon. Mr. Walsh and Ms. O’Keefe reviewed the polling plan to be completed first, noting it will provide a baseline of constituent’s feelings towards the District. They noted that the poll would be through text. A lengthy discussion ensued regarding links in text and SPAM concerns. The Board asked the PR firm and staff to post a notice at the post office, post on the website, send an email and Director Connors offered to get the word out through the restaurants and bars. A brief discussion ensued

regarding the voter list creation. Mr. Walsh noted that they would get a representation of the district from all aspects of the people to include geographic, demographic, gender, and political identifications.

b. **Discussion: term limit removal ballot question**

Chairman Reed stated that often times in small community's term limits do not make sense and he believes removal of term limits would be beneficial to the district. A discussion ensued regarding the topic related to impacts of term limits on the district, history of term limits, state statutes, and effect upon current board members. District Manager Nicholls noted that Chairman Reed would remain term-limited and unable to re-run this election as it would not go into effect until following the election should it pass. Sean Walsh, Sean Walsh Consulting, Inc noted that the PR firm could poll the question next month and see if it would pass. The board directed Staff to bring a ballot question before the Board at the next meeting for approval. They will approve with the caveat that should polling show it would not be successful District Manager and Designated Election Official Katie Nicholls would be instructed to pull the question from the ballot.

c. **Resolution 2025-1-1; a resolution designating public notice places**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2025-1-1; a resolution designating public notice places.

d. **Discussion: citizen advisory committee for compel connections policy creation**

Director Gibson stated that he would like the Board to consider the creation of a citizen advisory committee for input on the compel connections policy creation and other matters with each board member appointing a person to the committee. He noted that they could act as an advocate and advisor to the Board. A lengthy discussion ensued regarding what the committee would potentially look like, authority granted to citizens, board members responsibilities, lack of public at board meetings, and crossover efforts with the PR firm. By general consensus of the Board they tabled the topic until after the PR poll has been completed.

6. **PUBLIC COMMENT**

Janna Sampson stated that she thought the committee sounded like a good idea. She also noted she felt the septic-to-sewer conversion project was a good idea for the district and beneficial to the area and water quality.

Greg Schnacke stated that it was good to see the discussion there was today, but stated he felt people were concerned about how the aging infrastructure was going to be funded.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of December 2024 was approved. The financial documents for December were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report. He noted that there is a leak in the Columbine Lake Water District system that has yet to be identified. A brief discussion ensued regarding the size of the leak and efforts made and to be made to identify the leak location.

10. **DISTRICT MANAGER REPORT**

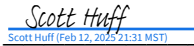
District Manager Nicholls presented the District Manager report. She noted that switching to quarterly billing for Columbine Lake Water District has been positively received with many people signing up for ACH. She concluded by inquiring if the Board would still like to be in-person at the next meeting if Jedd Dindinger can only attend remotely. The Board directed Staff to make the meeting remote only if Mr. Dindinger is unable to attend in-person.

With no further business before the Board, the meeting was adjourned at 8:10 p.m.



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Katie Nicholls, Reporting Secretary



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Scott Huff, Secretary/Treasurer









# January 14 2025 Minutes

Final Audit Report

2025-02-13

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