



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JANUARY 8, 2024 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:31 p.m. The meeting was held remotely.

Directors Present: Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Stephanie Conners – Director
Mark Gibson – Director – *arrived at 6:33 p.m.*

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

By **MOTION**, second, and unanimous vote the Board excused Chairman Reed's absence from the December 11, 2023 meeting.

2. **COMMENTS BY THE CHAIRMAN**

Chairman Reed apologized for missing the last meeting. *Director Gibson arrived at 6:33 p.m.*

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Juan Perez – Northern Water, and Bob Orsatti – Anchor QEA.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and majority vote the December 11, 2023 Meeting Minutes were approved as presented. Chairman Reed abstained.

5. **MATTERS BEFORE THE BOARD**

a. **Update from Anchor QEA: Septic-to-Sewer Conversion Project**

Bob Orsatti with Anchor QEA presented a lengthy update on the Septic-to-Sewer Conversion Project. Mr. Orsatti presented Phase 1 – West of Downtown Focus Area conceptual sewer system design. Lengthy discussions ensued throughout the presentation regarding the project rollout ranking system, a proposed lift station, potential added areas, providing service line connections to the edge of properties, needed rules and regulation modification, manhole depth and positive bac-t tests in the area.

b. **Resolution 2024-1-1; a resolution designating public notice places**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-1-1; a resolution designating public notice places.

c. **PUBLIC HEARING: Consideration to increase and assess new miscellaneous fees**

Chairman Reed opened the public hearing. There being no public present, Chairman Reed closed the public hearing.

d. **Resolution 2024-1-2; a resolution establishing or increasing charges for special requests**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-1-2; a resolution establishing or increasing charges for special requests.

e. **Consideration of engagement of Allyant for digital accessibility services**

District Manager Nicholls stated that new rules go into effect summer 2024 and the district must have a fully accessible website. Allyant has been identified as the best solution by Staff. By **MOTION**, second, and unanimous vote the Board agreed to engage Allyant for digital accessibility services.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of December 2023 was approved. The financial documents for December 2023 were reviewed, and accepted as presented.

8. **EXECUTIVE SESSION: PURSUANT TO SECTION 24-6-402(4)(b), C.R.S. FOR THE PURPOSE OF A CONFERENCE WITH THE DISTRICT'S LEGAL COUNSEL REGARDING SPECIFIC LEGAL QUESTIONS PERTAINING TO THE COMPEL CONNECTION OF 1205 GCR 4739**

By **MOTION**, second, and unanimous vote the Board entered executive session.

By **MOTION**, second, and unanimous vote the Board exited executive session.

9. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

10. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.


11. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 8:12 p.m.



Katie Nicholls, Reporting Secretary


Scott Huff (Feb 13, 2024 10:38 MST)

Scott Huff, Secretary/Treasurer






January 8 2024 Minutes

Final Audit Report

2024-02-13

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