



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JANUARY 9, 2023 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:31 p.m. The meeting was held remotely.

Directors Present: Matt Reed – Chairman
Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Stephanie Connors – Director – *arrived at 6:37 p.m.*
Mark Gibson – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

2. **COMMENTS BY THE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

James Chidley and Matthew Chidley.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, the December 12, 2022 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Resolution 2023-1-1; a resolution calling a regular election**

Director Connors arrived at 6:37 p.m.

By **MOTION**, second, and unanimous vote the Board approved Resolution 2023-1-1; a resolution calling a regular election.

b. **Resolution 2023-1-2; a resolution appointing a designated election official and authorizing designated election official to cancel election**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2023-1-2; a resolution appointing a designated election official and authorizing designated election official to cancel election.

c. **Resolution 2023-1-3; a resolution designating the District’s public notice places**
By **MOTION**, second, and unanimous vote the Board approved Resolution 2023-1-3; a resolution designating the District’s public notice places.

d. **Consideration to extend 5-year connection agreement with James A. Chidley – 1205 GCR 4739**

James A. Chidley, owner of 1205 GCR 4739, was compelled to connect upon completion of the sewer main extension on County Road 472. He entered into a 5-year connection agreement with the District on December 1, 2017. Connection was to be made by October 24, 2022. During a routine paperwork evaluation Staff discovered the lapsed agreement. Mr. Chidley was contacted regarding his breach of agreement. He is requesting an extension from the District. He has been in contact with Larry Thompson for excavation.

James Chidley and Matthew Chidley introduced themselves to the Board and explained that the lapsed agreement was an oversight due to a death in the family. Discussion ensued regarding the connection, contractor, and connection timeline. By **MOTION**, second, and unanimous vote the Board agreed to extend the 5-year connection agreement through October 1, 2023.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of December was approved. The financial documents for December were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 7:19 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer