



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JULY 11, 2022 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:33 p.m. The meeting was held at the Administrative Building, 1111 GCR 48, Grand Lake, CO 80447 and also remotely.

Directors Present: Matt Reed –Chairman
Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Mark Gibson – Director – *arrived at 6:52 p.m.*
Stephanie Connors – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Bob Orsatti – Anchor QEA, and Matthew Miller – McMahan & Associates, LLC.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, and unanimous vote the May 9, 2022 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Presentation of 2021 Audit**

Matthew Miller with McMahan & Associates LLC presented the audit. He stated that the District has positive net position in all categories. The District is able to cover almost 2 years of expenses, which is a sign of good financial health. Net loss was around \$11,000, which means the District ran as close to breaking even as possible.

b. **Motion to approve 2021 Audit**

By **MOTION**, second, and unanimous vote the Board approved the 2021 Audit and financial statements as presented.

c. **PUBLIC HEARING: to receive public comment on proposed increase in tap fees**

Chairman Reed opened the Public Hearing. There being no public present Chairman Reed closed the Public Hearing.

d. **Resolution 2022-7-1; a resolution setting sewer tap fees**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2022-7-1; a resolution setting sewer tap fees to \$10,500.

Director Gibson arrived at 6:52 p.m.

e. **Consideration of Master Services Agreement with Anchor QEA for engineering services**

District Manager Nicholls stated that the attorney for the District has worked with the firms attorney regarding the agreement. Bob Orsatti, Anchor QEA, noted that the timeline and scope of work provided are working and fluid documents that will be adjusted as funding is secured and individual projects within the larger project are identified. By **MOTION**, second, and unanimous vote the Board approved the Master Services Agreement with Anchor QEA for engineering services.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the months of May and June were approved. The financial documents for May and June were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Chairman Reed inquired about the District's ability to handle potential rolling blackouts. Superintendent Gibboni stated that the plant and larger lift stations are equipped with generators that will sustain them for several days.

Vice Chairman Golden thanked the Staff for putting together a nice appreciation dinner. He also noted that the Board members may disagree on issues, but they need to be respectful of one another.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report. He noted that the construction of Sun Valley Lift Station/Stan Wells Lift Station began today, this is the last outlying item from the East Troublesome Fire for the District. It should be completed tomorrow with cleanup occurring on Wednesday.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. A brief discussion ensued regarding the water lab testing fees. The Board noted it is a convenience that the District is providing and should be priced as such. The Board directed Staff to come to the Board next month with a recommendation on the fee amount for their consideration.

With no further business before the Board, the meeting was adjourned at 10:00 p.m.

Katie Nicholls, Reporting Secretary



Scott Huff, Secretary/Treasurer

