



RECORD OF PROCEEDINGS

SPECIAL MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, JUNE 1, 2020 6:30 PM

1. **CALL TO ORDER**

A special meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:33 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman
Scott Huff – Secretary/Treasurer
Judy Acierno – Director
Mike Golden – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson -- District Bookkeeper

2. **MATTERS BEFORE THE BOARD**

a. **Installation of Board of Directors – Election of Officers: Chairperson, Vice Chairperson and Secretary/Treasurer**

By **MOTION**, second and unanimous vote the Board appointed Pat Farmer as Chairperson. By **MOTION**, second and unanimous vote the Board appointed Matt Reed as Vice Chairman. By **MOTION**, second and unanimous vote the Board appointed Scott Huff as Secretary/Treasurer.

b. **Motion to ratify the actions taken by the Board of Directors at the regularly held meeting on May 11, 2020**

District Manager Nicholls explained that the new Board was unable to be installed until after certification of the election, which was after the regularly held meeting. She stated that a constituent raised a question about the meeting, which was legally held. She asked that the Board move to ratify the actions taken to make this clear on the record. By **MOTION**, second, and unanimous vote the Board ratified all actions taken by the Board of Directors at the regularly held meeting on May 11, 2020.

c. **Consideration to approve Copper Removal Project Change Order #6; to use a total of \$26,895.33 from contingency for vertical pump orientation**

District Manager Nicholls stated that the special meeting was held to approve Change Order #6 to allow extra lead time necessary for the change. She stated with the approval of this change order, the District will have used a total of \$81,372.55 of the budgeted contingency allowance for the project, \$204,245.74 would remain unused. Superintendent Gibboni explained the necessary change, noting that the alignment of the pump needs to be adjusted from horizontal to vertical. A discussion ensued regarding the construction engineer, if the seismic calcs were needed, and if there were any anticipated future change orders. By **MOTION**, second, and unanimous vote the Board approved Change Order #6; to use a total of \$26,895.33 from contingency for vertical pump orientation.

3. **PUBLIC COMMENT**
NONE.

With no further business before the Board, the meeting was adjourned at 6:46 p.m.



Katie Nicholls, Reporting Secretary



Scott Huff, Secretary/Treasurer