



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, MARCH 11, 2019 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairman – via phone
Matt Reed – Vice Chairman
Les Shankland – Secretary/Treasurer
Scott Huff – Director - via phone

Staff Present: Katie Nicholls – District Manager, Carolyn Steffl – Attorney,
Mike Gibboni – Chief Operator – via phone

By **MOTION**, second, and unanimous vote the Judy Acierno's absence from the meeting was excused.

2. **COMMENTS BY THE VICE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Jay Conroy - Conroy Excavating
Mike Barnes – Kennedy/Jenks Consultants, Inc.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the January 14, 2019 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Resolution 2019-3-1; a resolution approving a loan from the CWRPDA pledging Enterprise revenues in relation to the Copper Removal Project**

Katie outlined the details of the resolution, stating that the District will enter into a 30 year direct loan with the Colorado Water Resource Power Development Authority through the State Revolving Fund in the amount of \$3,000,000 at 2.5% interest, pledging revenues from the Enterprise fund, for the Copper Removal Project. Loan closing is set for March 19, 2019. The attorney for the District, Carolyn Steffl, stated that the loan and accompanying documents have been reviewed by her and the District's Bond Attorney.

A discussion ensued regarding the total project costs with the inclusion of engineering fees exceeding project estimates during the design phase. The Board requested that the engineer and contractor continue to look for cost savings options throughout the project. By **MOTION**, second, and unanimous vote the Board approved Resolution 2019-3-1; a resolution approving a loan from the Colorado Water Resource Power Development Authority pledging Enterprise revenues in relation to the Copper Removal Project.

b. **Consideration of engaging services of Kennedy/Jenks Consultant Inc. for engineering services for the Copper Removal Project**

Katie outlined the agreement for engineering services noting that the previous agreements covered the project up to bidding. The new agreement is for engineering work throughout the construction phase of the project in the amount of \$217,072. Chief Operator Mike Gibboni will handle the day-to-day needs of the project with Kennedy/Jenks coming in for key point checks and overall construction engineering. By **MOTION**, second, and unanimous vote the Board approved the engagement of services of Kennedy/Jenks Consultant Inc. for engineering services for the Copper Removal Project.

c. **Consideration of Amendment No. 1 to the Integrated Project Delivery Contract for construction services with Conroy Excavating for the Copper Removal Project to be signed upon full execution of the CWRPDA Loan**

Katie stated that this is the next step in the CMAR, or Integrated Project Delivery, Contract, noting that signature of the amendment cannot occur until after the loan closing. Mike Barnes with Kennedy/Jenks and Jay Conroy with Conroy Excavating outlined the project bid in the amount of \$3,247,867.18, noting several areas of potential cost savings already identified. By **MOTION**, second, and unanimous vote the Board approved Amendment No. 1 to the Integrated Project Delivery Contract for construction with Conroy Excavating for the Copper Removal Project to be signed upon full execution of the Colorado Water Resource Power Development Authority Loan.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklists for the months of January and February were approved. The Financial documents for January and February were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Director Shankland noted that he would be absent from the next meeting for medical reasons.

Director Reed stated that it is looking like the District is going to lose an employee to Mountain Parks Electric and asked the Board to reconsider the benefits and compensation package. A discussion ensued regarding the pay scale for operators, 401A vesting, and employment survey options. The Board directed staff to conduct a salary survey, look into changing the vesting to 1 year, and report back to the Board with recommendations for changes to be applied to the 2020 budget year.

9. **CHIEF OPERATOR REPORT**

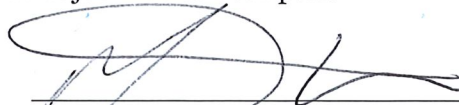
Mike presented the Chief Operator Report.

10. **DISTRICT MANAGER REPORT**

Katie presented the District Manager Report. A discussion ensued regarding septic systems in the county and the County's role.

With no further business before the Board, the meeting was adjourned at 8:01 p.m.


Katie Nicholls, Reporting Secretary


Matt Reed, Vice Chairman