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## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, MARCH 8, 2021 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:30 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman  
Matt Reed – Vice Chairman  
Scott Huff – Secretary/Treasurer  
Mike Golden – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent

2. **COMMENTS BY THE CHAIRWOMAN**

Chairwoman Farmer noted that Director Acierno was absent as she was not feeling well. By **MOTION**, second, and unanimous vote the Board excused her absence.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the January 11, 2021 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Consideration of Conditional Water Exchange Application**

By **MOTION**, second, and unanimous vote the Board approved the continuation of the 87CW261 conditional water rights and filing a diligence application for the exchange.

b. **Motion to authorize District Manager to accept the FEMA grant and to enter into a Small Dollar Grant Agreement with the Colorado Department of Public Safety**

Manager Nicholls briefly outlined the FEMA grant related to the East Troublesome Fire noting that FEMA will reimburse for 75% of qualifying expenses. By **MOTION**, second, and unanimous vote the Board authorized the District Manager to enter into a Small Dollar Grant Agreement with the Colorado Department of Public Safety.

c. **Consideration of temporary suspension of user fees for Steve Steinke for property located at 81 GCR 496, due to property loss from East Troublesome Fire**

District Manager Nicholls stated that Mr. Steinke's request came outside the January 31, 2021 deadline established in Resolution 2020-12-4. By **MOTION**, second, and unanimous vote the Board approved the temporary suspension of user fees for Steve Steinke for property located at 81 GCR 496, due to property loss from the East Troublesome Fire.

d. **Resolution 2021-3-1; a resolution granting temporary limited authority to the District Manager to approve temporary variances for properties affected by the East Troublesome Fire**

District Manager Nicholls stated that there are properties that currently have a temporary variance from connection who have experienced property loss due to the fire. These property owners must reapply for another variance upon rebuild. In order to help expedite the rebuild of some of these homes the District Manager can be granted temporary authority to approve variances that have no change of circumstances related to their variance request from the previous request. A brief discussion ensued. By **Motion**, second, and unanimous vote the Board approved Resolution 2021-3-1; a resolution granting temporary limited authority to the District Manager to approve temporary variances for properties affected by the East Troublesome Fire.

e. **Discussion related to District property located in Sun Valley Ranch impacted by East Troublesome Fire**

District Manager outlined the brief history of the lift station in Sun Valley Ranch that serviced a single home both of which burned in the East Troublesome Fire. Since the District had ownership of the lift station at the time of the property it is our responsibility to rebuild the lift station. However, current Rules and Regulations do not allow District owned lift stations that service single homes. In order to comply with the current regulations the District needs to address and document the matter. A discussion ensued regarding history, ownership responsibilities, and easements. The Board directed Staff to discuss rebuild with the current owner and them acquiring ownership of the newly built lift station after it is rebuilt.

f. **Consideration of Change Order #11 of the Copper Removal Project to add Ferric Feed Static Mixer and Piping Relocation in the amount of \$9,764.41 to be paid out of contingency**

Superintendent Gibboni stated that the ferric feed static mixer was not working as expected and needed to be relocated.

g. **Consideration of Change Order #12 of the Copper Removal Project for additional work completed related to valves in the amount of \$14,686.11 to be paid out of contingency**

Superintendent Gibboni stated that the valves drawn on the plans were generic and when the valves were placed they did not fit. Alternatives were considered, but based on price and other factors it was decided to keep the center two filters on manual actuators. A discussion ensued regarding the engineer, supplier, decision made and overall project. By **MOTION**, second, and unanimous vote the Board approved Change Orders #11 and #12.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the months of January and February were approved. The financial documents for January and February were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Vice Chairman Reed stated interest in discharge hydroelectric on the plant's effluent. A brief discussion ensued to which it was determined that the effluent is not a constant flow and therefore unlikely to be beneficial.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report. He also reported that the Grand Avenue lift station located in the town of Grand Lake has a frozen discharge. They will not be able to get to it until spring.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. A discussion ensued regarding the Coronavirus Relief Fund, the Board directed Staff to de-obligate the remaining funds so they can be used by another entity.

With no further business before the Board, the meeting was adjourned at 7:35 p.m.



Katie Nicholls, Reporting Secretary



Scott Huff, Secretary/Treasurer