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## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, MARCH 9, 2020 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Reed, at 6:34 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairwoman – via telephone  
Matt Reed – Vice Chairman  
Scott Huff – Secretary/Treasurer – via telephone  
Judy Acierno – Director  
Mikeleen Reed – Director

Staff Present: Katie Nicholls – District Manager  
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE VICE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the February 10, 2020 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Consideration to increase water lab fees from \$20.00 to \$25.00 effective immediately to cover costs associated with tests provided**

District Manager Nicholls explained that a cost analysis was performed and water tests are currently costing the District an estimated \$23.46 per test in seen costs, which does not include unseen costs such as electricity. Staff is recommending an increase to \$25.00 and annual review to ensure tests are appropriately priced. Notice of the potential increase was published on the District website 30 days in advance. By **MOTION**, second, and unanimous vote the Board approved an increase in water lab fees from \$20.00 to \$25.00 effective immediately to cover costs associated with tests.

6. **PUBLIC COMMENT**

None

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of February was approved. The financial documents for February were reviewed and accepted as presented. District Bookkeeper Knutson

stated that several Board members have inquired into the costs associated with recent personnel issues. She stated that to date a total of \$6,885.75 has been spent, \$6,417 of which is legal expenses.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

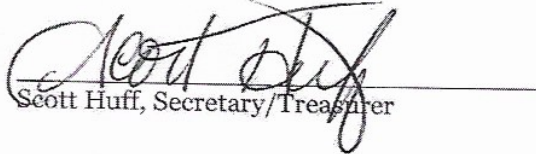
Superintendent Gibboni was absent from the meeting. The Board reviewed the report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. The Board appointed Secretary/Treasurer to perform the upcoming evaluation of District Manager Nicholls to be presented at the next Board meeting.

With no further business before the Board, the meeting was adjourned at 7:00 p.m.

  
Katie Nicholls, Reporting Secretary

  
Scott Huff, Secretary/Treasurer