



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, MAY 9, 2022 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:37 p.m. The meeting was held at the Administrative Building, 1111 GCR 48, Grand Lake, CO 80447 and also remotely.

Directors Present: Matt Reed –Chairman
Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Mark Gibson – Director
Stephanie Conners – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

2. **COMMENTS BY THE CHAIRMAN**

Chairman Reed thanked everyone for coming up for the meeting.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Jim Kroepfl – Columbine Lake Water District

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, and unanimous vote the April 11, 2022 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Installation of Board of Directors**

District Manager Nicholls, notary, administered the oaths of office for Matt Reed, Stephanie Conners and Mark Gibson. By **MOTION**, second, and unanimous vote the Board elected Matt Reed as Chairman, Mike Golden as Vice Chairman, and Scott Huff as Secretary/Treasurer.

b. **Consideration of engineering firm for septic-to-sewer conversion project and engineer of record**

District Manager Nicholls stated that the District put out an request for qualifications for an engineer for engagement for the septic-to-sewer conversion project, if funding attempts are successful, and to act as engineer of record. Five firms submitted proposals, which was narrowed down to three by Chairman Reed, Secretary/Treasurer Huff, District Manager Nicholls, and Superintendent Gibboni.

Michael Whelan, Bob Orsatti, and Rosalie Daggett were present with Anchor QEA, they presented first on their firm's resources, capabilities and project ideas. Board members had questions related to alternative delivery requirements, avoiding construction issues, capacity thoughts on the plant, if they have worked with the EPA, groundwater monitoring, and retirement plans for the individuals.

David Vidikan, Brian Gaddie, Abby Ritz, Scott Buecker, and Karlene Thomas were present with AE2S, they presented second on their firm's resources, capabilities and project ideas. Board members had questions related to grant funding and how they developed their project schedule.

Jim Lenzotti and Dan Phipps were present with Tetra Tech, they presented third on their firm's resources, capabilities and project ideas. Board members questioned boring under the Colorado River, thoughts on capacity issues, why they care about the District, and controversial EPA work that had been in the news.

All engineering firm representatives left and the Board had a lengthy discussion regarding the merits of each firm. By **MOTION**, second, and unanimous vote the Board approved the engagement of Anchor QEA as the engineering firm for the septic-to-sewer conversion project and engineer of record.

c. **Approval of Vision Statement for the District**

District Manager presented the updated vision statement. A brief discussion ensued regarding the title of the document. The Board asked that reference to the septic-to-sewer conversion project be added to the title. By **MOTION**, second, and unanimous vote the Board approved the Vision Statement for the septic-to-sewer conversion project as amended.

d. **Consideration of temporary suspension of user fees related to catastrophic event: 587 GCR 4454**

District Manager Nicholls stated that Courtney Morris, property owner of 587 GCR 4454 is seeking temporary suspension of user fees due to a catastrophic event. The property was destroyed by a fire on April 5, 2022. By **MOTION**, second, and unanimous vote the Board approved the temporary suspension of user fees for 587 GCR 4454 due to a catastrophic event.

e. **Consideration of FAMLI program participation**

District Manager Nicholls stated that the District must make a decision regarding participation in the new paid family and medical leave insurance state run program referred to as FAMLI. As a special district the District has the option to participate or opt out. The program goes in to effect in 2024, with deductions beginning 2023. A discussion ensued regarding the options, costs to the District, costs to the employee, and benefits. By **MOTION**, second and unanimous vote the Board moved to participate in the FAMLI program and pay both employer, which is currently not required due to the number of employees, and employee contributions.

f. **Discussion: Tap fee rate**

District Manager Nicholls stated that the completion of the Copper Removal Project added around \$3.5 million worth of assets to the District's treatment system. The current tap rate does not include the cost of this latest asset. The Board had a lengthy and heated discussion regarding the need to increase the tap rate, state of the economy, inflation, cost of the system, impacts upon future property owners, suggested tap rates, and comparable rates. By **MOTION** and second the Board directed staff to set up a Public Hearing to increase the sewer tap fee to \$10,500. Director Gibson voted nay.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of April was approved. The financial documents for April were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

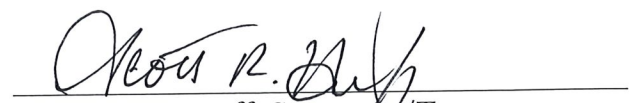
Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 10:00 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer

