



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, NOVEMBER 11, 2019 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairwoman
Matt Reed – Vice Chairman
Les Shankland – Secretary/Treasurer
Judy Acierno – Director
Scott Huff – Director

Staff Present: Katie Nicholls – District Manager, Mike Gibboni – Superintendent

By **MOTION**, second, and unanimous vote the Board excused Vice Chairman Reed's absence from the October 14, 2019 meeting. Vice Chairman Reed abstained.

2. **COMMENTS BY THE CHAIRWOMAN**

Chairwoman Farmer stated that this would be her last in-person meeting for 2019, she will be calling in the remaining meetings.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the October 14, 2019 Minutes were approved as presented. Vice Chairman Reed abstained.

5. **MATTERS BEFORE THE BOARD**

a. **Public Hearing: 2020 proposed budget**

Chairwoman Farmer opened the Public Hearing. District Manager Nicholls presented the proposed budget for the year 2020. Increases in operations is expected in 2020 due to the Copper Removal Project, this will prohibit adding to the reserves. Discussion ensued regarding the Copper Removal Project, and rates in comparison to other Districts. The Board directed Staff to move the Election line item to the Government General Fund and change the name on the reserve fund line for the Government General Fund to Restricted Reserve Funds. There being no public present Chairwoman Farmer closed the Public Hearing.

b. **Consideration of request for temporary suspension of user fees due to a catastrophic event – 45 GCR 475, Grand Lake**

District Manager Nicholls stated that Randall and Linda Peterson, owners of 45 GCR 475, are requesting temporary suspension of quarterly fees due to a catastrophic event. On August 11, 2019 a

home explosion caused the destruction of their home making it uninhabitable. Section 7.17 of the Rules and Regulations allows the temporary suspension of quarterly user fees for a period not to exceed 2 years from the date of the catastrophic event. By **MOTION**, second, and unanimous vote the Board approved the temporary suspension of user fees for 45 GCR 475, Grand Lake, Colorado.

6. **PUBLIC COMMENT**

None

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of October was approved. The financial documents for October were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Chairwoman Farmer clarified items in the Employee Handbook she had previously discussed with Vice Chairman Reed. Director Huff inquired about the pressure surge in the Columbine Lake water lines. Staff confirmed that the issue was taken care of solely on Columbine Lake Water District's insurance policy, Three Lakes was not impacted. Director Huff also stated that he looked into eminent domain; a discussion ensued regarding the allowable actions in Colorado and California.

9. **SUPERINTENDENT REPORT**


Superintendent Gibboni presented the Superintendent Report. It was noted that the concrete for the Copper Removal Project did not pass inspection and had to be sent back, which caused a slight delay.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 7:23 p.m.


Katie Nicholls, Reporting Secretary


Les Shankland, Secretary/Treasurer