



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, NOVEMBER 8, 2021 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:32 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman
Matt Reed – Vice Chairman
Scott Huff – Secretary/Treasurer
Judy Acierno – Director
Mike Golden - Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – Bookkeeper

2. **COMMENTS BY THE CHAIRWOMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Mark Gibson.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, the October 11, 2021 Meeting Minutes were approved as presented. Vice Chairman Reed and Director Golden abstained.

5. **MATTERS BEFORE THE BOARD**

a. **Public Hearing: 2022 proposed budget**

Chairwoman Farmer opened the public hearing. District Manger Nicholls reviewed the proposed 2022 budget. The Board questioned if money should be added for iPads for new Board members. Staff was directed to add \$2,000 for the expense. There being no public present Chairwoman Farmer closed the public hearing.

b. **Consideration of temporary suspension of user fees for Highland Marina**

District Manager Nicholls noted that Highland Marina was under contract through the summer for purchase by a buyer learning the operations. The buyer passed away suddenly putting the property owners back to zero post fire. They are requesting an extension of their

suspension of user fees due to the unique circumstances. A brief discussion ensued regarding the situation and plans for the property. By **MOTION**, second, and unanimous vote the Board approved a temporary suspension of user fees for one more year from the date of the fire.

c. **Consideration of Lift Station and Sewer Line Reconstruction, Conveyance, Operation and Maintenance Agreement with Stanley and Rhondda Wells**

District Manager Nicholls stated that the District owned lift station located in Sun Valley on Stan and Rhondda Wells property was destroyed in the East Troublesome Fire. The lift station only serviced the one property, which is counter to the District Rules and Regulations. The property owners have agreed to take ownership of the lift station upon the rebuild of it. The District will rebuild the lift station the earliest it can next spring. By **MOTION**, second, and unanimous vote the Board approved the District signing the Lift Station and Sewer Line Reconstruction, Conveyance, Operation and Maintenance Agreement with Stanley and Rhondda Wells.

d. **Discussion: pursuit of funding for District system expansion**

District Manager Nicholls stated that she has been working closely with volunteer Mark Gibson on pursuing potential federal funding for the build out of the system within the district boundaries. She and Mr. Gibson outlined the draft plan to identify and request funding. The Board discussed the current and trending future of the area, the responsibilities of the district, and public health of the area. The Board directed District Manager Nicholls to move forward with the plan with the continued help from Mr. Gibson.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of October was approved. The financial documents for October were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

Manager Nicholls presented the District Manager report.

With no further business before the Board, the meeting was adjourned at 7:44 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer