



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT TUESDAY, OCTOBER 14, 2025 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Huff, at 6:34 p.m. The meeting was held remotely.

Directors Present: Scott Huff – Chairman
Mike Golden – Vice Chairman
Jeannie Wilkinson – Secretary/Treasurer
Scott Walter – Director
Stephanie Conners – Director

Staff Present: Katie Nicholls – District Manager

2. **COMMENTS BY THE CHAIRMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Bob Orsatti, Anchor QEA.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, and second, and unanimous vote the September 9 2025, Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **PUBLIC HEARING: Consideration to increase and assess new miscellaneous fees**

Chairman Huff opened the public hearing, there being no public present he closed the hearing.

b. **Resolution 2025-10-1; a resolution establishing or increasing charges for special requests**

District Manager Nicholls reviewed the increased special request deposit fee and water laboratory fee and newly added tap transfer administrative fee. By **MOTION**, second, and unanimous vote the Board approved resolution 2025-10-1.

c. **Consideration of amendment no. 2 to engineering contract for the Heat Trace Replacement Project with Anchor QEA**

Bob Orsatti, representing Anchor QEA, reviewed the amendment to the contract for the Heat Trace Replacement Project. He noted that it was clean up for some design process issues noted at the last meeting and following an inspection. A brief discussion ensued and by **MOTION**, second, and unanimous vote the Board approved amendment number 2 for the Heat Trace Replacement Project.

d. **PUBLIC HEARING: Resolution 2025-10-2; a resolution of certification to the Grand County Treasurer of delinquent accounts for collection on its tax rolls**

Chairman Huff opened the public hearing, there being no public present he closed the hearing. By **MOTION**, second, and unanimous vote the Board approved Resolution 2025-10-2; a resolution of certification to the Grand County Treasurer of delinquent accounts for collection on its tax rolls.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of September 2025 were approved. The financial documents for September were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni was absent from the meeting, the Board reviewed the report.

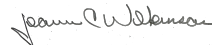
10. **DISTRICT MANAGER REPORT**

District Manager Nicholls stated that the application has been submitted to the EPA for the CDS grant for the Septic to Sewer conversion project. She also noted that she should hear from the state soon for the SRF loan on the Heat Trace Replacement Project and that the county has requested funds for a shared GIS resource which she will review. Chairman Huff noted that the November meeting was moved to Monday, November 10th due to Veteran's Day.

With no further business before the Board, the meeting was adjourned at 7:05 p.m.



Katie Nicholls, Reporting Secretary



Jeannie Wilkinson, Secretary/Treasurer

October 14 2025 Minutes

Final Audit Report

2025-11-12

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