



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, OCTOBER 10, 2022 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Vice Chairman Golden, at 6:30 p.m. The meeting was held remotely.

Directors Present: Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Stephanie Conners – Director
Mark Gibson – Director – *arrived at 6:37 p.m.*

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE VICE- CHAIRMAN**

Vice-Chairman Golden noted that it was District Manager Nicholls' 5th anniversary with the District. He also stated that the SDA conference was good again this year with board members from all three Boards present.

By **MOTION**, second, and unanimous vote the Board excused Chairman Reed's absence.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the August 8, 2022 Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

- a. **PUBLIC HEARING: Resolution 2022-10-1; a resolution of certification to the Grand County Treasurer of delinquent accounts for collection on its tax rolls**
District Manager Nicholls explained that certification is used in place of shutting off service for unpaid accounts. Any accounts brought current by October 28th will be removed from the list. By **MOTION**, second, and unanimous vote the Board approved Resolution 2022-10-1; a resolution of certification to the Grand County Treasurer of delinquent accounts for collection on its tax rolls.

b. **PUBLIC HEARING: to receive public comment on a proposed increase in quarterly user fees paid effective January 1, 2023**

Vice Chairman Golden opened the meeting and immediately closed it, as there was no public present.

Director Gibson entered the meeting at 6:37 p.m.

c. **Resolution 2022-10-2; a resolution setting sewer service fees**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2022-10-2; a resolution setting sewer service fees.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklists for the months of August and September were approved. The financial documents for August and September were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

Director Connors stated that she found the SDA conference beneficial and thanked the Board and District for the opportunity to attend.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. A lengthy discussion ensued regarding the short-term rental fees established by Upper Blue Sanitation District. The Board instructed Staff to set up a meeting in Breckenridge to discuss it in more detail with them.

11. **EXECUTIVE SESSION: REVIEW OF KATIE NICHOLLS, DISTRICT MANAGER – PURSUANT TO §24-6-402(4)(F) PERSONNEL MATTERS**

By **MOTION**, second and unanimous vote the Board entered into Executive Session at 7:10 p.m. for the purpose of a review of Katie Nicholls, District Manager, pursuant to §24-6-402(4)(f) Personnel Matters.

By **MOTION**, second, and unanimous vote the Board exited Executive Session at 7:47 p.m.

With no further business before the Board, the meeting was adjourned at 7:47 p.m.



Katie Nicholls, Reporting Secretary



Scott R. Huff (Nov 15, 2022 10:30 MST)

Scott Huff, Secretary/Treasurer


October 2022 Minutes

Final Audit Report

2022-11-15

Created:	2022-11-15
By:	Book Keeping (ACCOUNTING@THREELAKESWS.COM)
Status:	Signed
Transaction ID:	CBJCHBCAABAASHKIi5IT9XG4xKI4LcMVbReSuJsFUwdY

"October 2022 Minutes" History

 Document created by Book Keeping (ACCOUNTING@THREELAKESWS.COM)

2022-11-15 - 5:26:08 PM GMT- IP address: 50.214.27.115

 Document emailed to scott@threelakesws.com for signature

2022-11-15 - 5:27:01 PM GMT

 Email viewed by scott@threelakesws.com


2022-11-15 - 5:27:47 PM GMT- IP address: 24.128.73.73

 Signer scott@threelakesws.com entered name at signing as Scott R. Huff


2022-11-15 - 5:30:06 PM GMT- IP address: 24.128.73.73

 Document e-signed by Scott R. Huff (scott@threelakesws.com)

Signature Date: 2022-11-15 - 5:30:08 PM GMT - Time Source: server- IP address: 24.128.73.73

 Document emailed to Katie Nicholls (katie@threelakesws.com) for signature

2022-11-15 - 5:30:09 PM GMT

 Email viewed by Katie Nicholls (katie@threelakesws.com)

2022-11-15 - 5:37:39 PM GMT- IP address: 50.214.27.115

 Document e-signed by Katie Nicholls (katie@threelakesws.com)

Signature Date: 2022-11-15 - 5:37:57 PM GMT - Time Source: server- IP address: 50.214.27.115

 Agreement completed.

2022-11-15 - 5:37:57 PM GMT