



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, OCTOBER 9, 2023 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairman Reed, at 6:31 p.m. The meeting was held at the Administrative Building, 1111 GCR 48, Grand Lake, CO 80447, and also remotely.

Directors Present: Matt Reed – Chairman
Mike Golden – Vice Chairman
Scott Huff – Secretary/Treasurer
Stephanie Connors – Director
Mark Gibson – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

2. **COMMENTS BY THE CHAIRMAN**

Chairman Reed stated that the town is looking into a gap coverage policy for FAMILI. He stated he didn't want employees to feel burdened dealing life events. A brief discussion ensued regarding the FAMILI act, qualifying events, incentivizing return after a period, potential negative effects, and budget impacts. The Board requested a discussion on the matter at the next meeting.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Bob Orsatti – Anchor QEA

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the September 18, 2023 Regular Meeting Minutes and Joint Meeting Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Update from Anchor QEA: Septic to Sewer Conversion project preliminary engineering, phase 1**

Bob Orsatti, Anchor QEA, presented the proposed criteria and methodology for the Septic to Sewer Conversion project roll out. Areas of evaluation proposed were divided into engineered characteristics and natural characteristics. Difficulties with data collection from the county was noted by the Mr. Orsatti and the Staff. A lengthy discussion ensued regarding

the data collection, importance of key characteristics to include proximity to water, cost benefit, and septic system age.

b. **Approval of engineering proposal of Grand Lake Area Wastewater Facilities Assessment & Predesign**

Bob Orsatti, Anchor QEA, presented the engineering proposal and timeline for the necessary improvements needed along Jericho Road, Grand Avenue, and West Portal Road. He noted that the aging infrastructure has been creating issues for the residents in the area and solutions have been requested from District Staff. A lengthy discussion ensued regarding the area, lift station ownership, construction processes, timeline, and resident impact. By **MOTION**, second, and unanimous vote the Board approved the engineering proposal.

c. **PUBLIC HEARING: to receive public comment on a proposed increase in quarterly user fees paid effective January 1, 2024**

Chairman Reed opened the public hearing, there being no public present he immediately closed the hearing.

d. **Resolution 2023-10-1; a resolution setting sewer user fees**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2023-10-1; a resolution setting sewer user fees.

e. **Acknowledgement of risks and advantages of joint legal representation for the purpose of the potential dissolution of Columbine Lake Water District**

A discussion ensued by the Board regarding the shared legal counsel. Further discussion ensued regarding the water rights transfer and status of the dissolution itself. The Board agreed and acknowledged the joint representation.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of September was approved. The financial documents for September were reviewed, and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. A brief discussion ensued regarding the forced connection of 1205 GCR 4739.

11. **EXECUTIVE SESSION: Review of Katie Nicholls, District Manager – Pursuant to §24-6-402(4)(f) Personnel Matter**

By **MOTION**, second, and unanimous vote the Board entered executive session.
By **MOTION**, second, and unanimous vote the Board exited executive session.

With no further business before the Board, the meeting was adjourned at 9:00 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer

