



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, SEPTEMBER 14, 2020 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:30 p.m. The meeting was held remotely.

Directors Present: Pat Farmer – Chairwoman
Matt Reed – Vice Chairman
Scott Huff – Secretary/Treasurer
Judy Acierno – Director
Mike Golden – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent
Tara Knutson – District Bookkeeper

2. **COMMENTS BY THE CHAIRWOMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

Diane Temple.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the August 10, 2020 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

- a. **Motion to appoint Katie Nicholls as Budget Officer pursuant to C.R.S. 29-1-104**
District Manager Nicholls stated that she will not be able to officially present the draft budget at the October meeting due to the county assessed valuation requirements being extended by the State from August 25th to October 13th due to COVID-19. She will email the budget to the Board by October 15th as is required to meet state statute requirements. Discussions and public hearings will occur in November and December as usual. By **MOTION**, second, and unanimous vote the Board appointed Katie Nicholls as Budget Officer.

b. **Consideration to approve Copper Removal Project change orders #7 for \$50,022.75 and #8 for \$16,174.30, to be paid out of contingency as budgeted for project**

District Manager Nicholls and Superintendent Gibboni presented change order # 7 in the amount of \$50,022.75 for additional concrete needed, and change order #8 for \$16,174.30 for heat trace for piping. A brief discussion ensued regarding the amount of concrete and the necessity of the change orders. By **MOTION**, second, and unanimous vote the Board approved Copper Removal Project change order #7 for \$50,022.75. By **MOTION**, second, and unanimous vote the Board approved Copper Removal Project change order #8 for \$16,174.30.

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

Chairwoman Farmer noted the improvement of the financial reports over the last 9 months, and thanked Bookkeeper Knutson for her work. By **MOTION**, second, and unanimous vote the checklist for the month of August was approved. The financial documents for August were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None.

9. **SUPERINTENDENT REPORT**

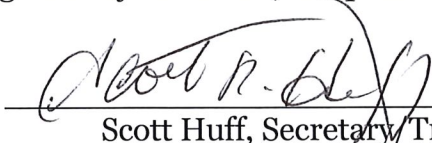
Superintendent Gibboni presented the Superintendent report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager report. The Board appointed Director Mike Golden to present District Manager Nicholls' review at the next board meeting during executive session.

With no further business before the Board, the meeting was adjourned at 7:00 p.m.


Katie Nicholls, Reporting Secretary


Scott Huff, Secretary/Treasurer