



RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS THREE LAKES WATER AND SANITATION DISTRICT MONDAY, SEPTEMBER 9, 2019 6:30 PM

1. **CALL TO ORDER**

A regular meeting of the Board of Directors was called to order by Chairwoman Farmer, at 6:30 p.m. at the Administration Building, 1111 County Road 48, Grand Lake, CO 80447

Directors Present: Pat Farmer – Chairwoman
Matt Reed – Vice Chairman
Les Shankland – Secretary/Treasurer
Judy Acierno – Director
Scott Huff – Director

Staff Present: Katie Nicholls – District Manager, Mike Gibboni - Superintendent

2. **COMMENTS BY THE CHAIRWOMAN**

None.

3. **INTRODUCTIONS OF PUBLIC PRESENT**

None.

4. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and unanimous vote the August 12, 2019 Minutes were approved as presented.

5. **MATTERS BEFORE THE BOARD**

a. **Resolution 2019-9-1; a resolution adopting amended By-Laws**

District Manager Nicholls explained that the proposed amendments to the By-Laws pertain to legislative changes to meeting notice requirements, election years, and director compensation. The District By-Laws will match the current State Statute. The Board initially discussed the changes at the August 12, 2019 meeting as required by the By-Laws. By **MOTION**, second and unanimous vote the Board approved Resolution 2019-9-1; a resolution adopting amended By-Laws.

b. **Resolution 2019-9-2; a resolution amending the Rules and Regulations of the District**

District Manager Nicholls stated that the Rules and Regulations have been updated to include definitions for accessory buildings, attached and detached, allow a single service line where an accessory building without a dwelling unit requires sewer service, and add an SFE rating of 1.0 for accessory buildings with independent service lines. A brief discussion ensued regarding breezeways and interior lots. By **MOTION**, second, and unanimous vote the Board Resolution 2019-9-2; a resolution amending the Rules and Regulations of the District.

c. **Consideration of engagement of services of McMahan and Associates, LLC for audit of the year 2019**

By **MOTION**, second, and unanimous vote the Board approved the engagement of services of McMahan and Associates, LLC for audit for the year 2019.

d. **Consideration of tap assessment discrepancy for Mountain Lakes Lodge located at 10480 US Hwy 34**

District Manager Nicholls stated that a discrepancy in assessment was brought to Staff's attention upon notification of sale of the property located at 10480 US Hwy 34. The property is correctly assessed for user fees at 8.25 SFE, however the taps of record are only at 8.0 SFE. It appears that sometime prior to 2001 a 0.25 tap fee was not collected, the exact timing on this is unknown as the property's assessment record is incomplete. A discussion ensued regarding the discrepancy and the uniqueness of the situation. By **MOTION**, second and unanimous vote the Board directed Staff to make an adjustment to the account to correct the taps of record by 0.25, for a total of 8.25.

e. **Motion to appoint Katie Nicholls as Budget Officer pursuant to C.R.S. 29-1-104**

By **MOTION**, second, and unanimous vote the Board appointed Katie Nicholls as Budget Officer pursuant to C.R.S. 29-1-104

6. **PUBLIC COMMENT**

None.

7. **FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for the month of August was approved. The financial documents for August were reviewed and accepted as presented.

8. **MATTERS OF DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS**

None

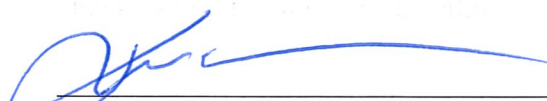
9. **SUPERINTENDENT REPORT**

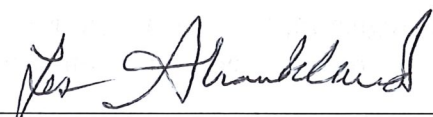
Superintendent Gibboni presented the Superintendent Report.

10. **DISTRICT MANAGER REPORT**

District Manager Nicholls presented the District Manager Report. A discussion ensued regarding a potential De-Brucing election in November 2020, and the ground water issues on Woodpecker Hill.

With no further business before the Board, the meeting was adjourned at 8:17 p.m.


Katie Nicholls, Reporting Secretary


Les Shankland, Secretary/Treasurer