

MINUTES OF THE REGULAR BOARD MEETING

PARK FOREST WATER DISTRICT

January 18, 2018

Regular Board Meeting

Board Members Present: Pam Sekac, Roger Lage, Jason Kerekes, Tim Connelly, Excused – Megan Johnson

PFWD Staff Present: Lynn Willow

Visitors: Cheyenne McCann and Twee Do

Visitor Comments: Questions arose why the water district is draining the districts ponds on the Steve Jacobs property. It was explained that PFWD does not own any ponds within the water district, and that the draining was required by the State Water Commission.

Review of Minutes: Motion made by Pam Sekac to accept the revised minutes and seconded by Jason Kerekes. December 2017 minutes approved with suggested revision.

Treasurer's Report:

No treasurer's report was available.

Roger Lage motioned to approve and pay the revised invoice processing list, and seconded by Tim Connelly. Approved with revisions.

Pam Sekac motioned to transfer \$5000.00 from Colorado Trust to Farmers State Bank for a capital expense associated with surveying for the water line requirements budgeted for 2018. Tim Connelly seconded the motion. Approved

Pam Sekac motioned to make the last payment based upon final stated price for the Booster Pump Skid lease to purchase agreement with Farmers State Bank. Tim Connelly seconded the motion. Approved.

Pam Sekac motioned to transfer from Colorado Trust to the Farmers State Bank capital account. Tim Connelly seconded the motion. Approved

General discussion followed: Accounting firm Tax and Accounting Specialists will be completing all payroll for end of year 2017. There will be a future effort to setup all payroll requirements within QuickBooks.

Book Keepers Report: None

ORC/Operator Report:

1) Surveying for stage 1 of 2018 main line replacement project is complete.

- 2) Rocky Mt. Cummins came out to replace internal battery charger and both 5 year old batteries on 400 kw generator at Price plant.
- 3) Submitted end of year water sampling to state of Colorado.
- 4) I have had one water color complaint this month. I have dropped off a water bottle to the customer to grab a sample for testing the next time it happens.
- 5) Diesel was ordered and delivered for back-up generators on 1-12-18.
- 6) Roy will finish his 90 day probationary this month. He has been doing a great job and it was agreed that he would remain on staff
- 7) The system is running good with no major issues at this time.

Old Business:

Book Keepers positon remains open. Board requested Pam Sekac to reach out individuals with required knowledge to determine if they could assist the district during this period of transition as the Board seeks to replace the open position.

New Business:

Jason Kerekes coordinated the posting of the Election Announcement for 2018.

Property and Liability Insurance discussion about the current coverage and the undervaluation associated with the Districts assets. Reviewed suggested values completed by carrier. Tim Connelly motioned to increase the coverage to match the valuation provided. Jason Kerekes seconded the motion. Approved

Adjournment: A motion was made by Tim Connelly to adjourn the meeting at 9:45. Jason Kerekes seconded the motion. Approved

The next regular meeting will be held on February 22, 2018 at the Black Forest Fire Station located at 11445 Teachout Road, COS, CO 80908

Signed: _____



_____, Secretary