

**DRAFT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**PARK FOREST WATER DISTRICT**  
**May 17, 2018**  
**Regular Board Meeting**

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 14<sup>th</sup> of March at 7:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: [CO Rev Stat § 24-6-402 \(2016\)](#)

President Pam Sekac called the meeting to order at 7:01 p.m.

**Board Members Present:** Pam Sekac, Fred Robinson, Jason Kerekes, Tim Connelly, and Megan Johnson (via telephone)

**PFWD Staff Present:** - Lynn Willow, Kathy Marx

**Visitors:**

**Visitor Comments:**

**Oath of Office:** Pam Sekac, Timothy Connelly, and Fred Robinson read the oath of office and signed their Oath of Office forms. The forms will be filed with the proper agencies.

**Election of Officers:** The Board discussed the duties of the officers and by consensus of the Board, officers are as follows:

President – Pam Sekac  
Vice President – Megan Johnson  
Secretary – Tim Connelly  
Treasurer – Jason Kerekes  
Director – Fred Robinson

**Review of Minutes:** The minutes of the April 11, 2018, Regular Board Meeting were submitted. Editing changes were suggested. A motion to accept the minutes with changes was made by Pam Sekac, seconded by Tim Connelly. Approved.

The minutes of the May Special meeting will be submitted for approval at next meeting.

**Treasurer's Report:** Treasurer's Report was presented by Jason Kerekes.

- Legal expenses continue to rise over budget.

A motion to accept the Treasurer's Report was made by Tim Connelly, seconded by Pam Sekac. Approved.

**Invoice Processing:** The Invoice Processing Report was sent to the Board for review prior to the board meeting by Kathy Marx.

The list of invoices totaling \$ 8,328.46 was reviewed by Board. A motion to pay the bills was made by Pam Sekac, seconded by Megan Johnson. Approved.

**Bookkeeper Report:** The report was sent to the Board for review prior to the board meeting by Kathy Marx.

- A transfer of \$75.00 to the ColoTrust Restricted Account from Farmers State Bank Checking account to covered 3 bulk water user key deposits was requested.

A motion to transfer the \$75.00 to the ColoTrust Restricted Account from Farmers State Bank was made by Pam Sekac, seconded by Fred Robinson. Approved.

**ORC/Operator Report:** The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Bac-T sample remain negative.
- Preparing to make a line repair to the line behind Black Forest Square. As the repair is made, the line will be lowered and some old line will be replaced.
- The oil pump on the Price plant backup generator is wearing out. Rocky Mountain Cummins will be replacing pump for a cost of \$1,808.72.

**Secretary's Report:**

- Mail was opened and reviewed.
- The District received letter stating it received a Safety Grant allocation of \$718.30 for 2018. This brings the total available to \$ 2,567.22. Lynn will be purchasing some safety items so as to utilize some of the funds.

**Other Business:**

- Due to continuing high legal expense the Board discussed options of ways to pay these expenses without using District Capital Funds. Three options that were discussed; (1) charge a special fee to all customers to be used just for legal fees (2) pursue leasing water on some short-term bases (3) do a permanent rate hike. These options and any others that customers may have will be discussed at a public meeting June 13,2018.
- A discussion of the pending lawsuits was held to update new board member Fred Robinson of District issues.

Adjournment: A motion to adjourn the meeting at 9:30PM. was made by Pam Sekac, seconded by Jason Kerekes, Approved.

**The next regular meeting will be held on Wednesday June 13, 2018 at the Black Forest Fire Station located at 11445 Teachout Road at 7:00 PM.**

Signed: \_\_\_\_\_



\_\_\_\_\_, Secretary