

**MINUTES OF THE REGULAR BOARD MEETING
PARK FOREST WATER DISTRICT**

November 13, 2018

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Tuesday the 13th of November at 7:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 7:01 p.m.

Board Members Present: Pam Sekac, Jason Kerekes, Tim Connelly, Elizabeth Hautman and Fred Robinson via phone.

PFWD Staff Present: - Lynn Willow and Kevin Walker.

Visitors: None

Review of Minutes: The minutes of the October 18th, 2018 regular board meeting were submitted. Editing changes were suggested. A motion to accept the minutes with changes was made by Elizabeth, seconded by Jason. Approved.

Treasurer's Report: Treasurer's Report will be discussed with the budget discussion.

Invoice Processing: The list of invoices totaling \$40,160.12 was reviewed by the Board. A motion to pay the bills with was made by Pam, seconded by Jason. Approved.

Bookkeeper Report:

- Tax liability payment was made.
- Pam motioned to transfer \$26,762.70 from the Colo Trust account to the FSB capital account, Elizabeth seconded, Approved.
- Checks need to be ordered for the FSB account. Discussion.

ORC/Operator Report:

- Bac- T sample remain negative.
- Capital improvement project is almost finished.
- Taking bids for the storage tank surface rehabilitation.

Secretary's Report:

- Nothing to report.

Other Business:

- Kevin will research switching banks.
- Discussed customer billing issue.
- Discussion on leasing vs. selling water rights for a startup business.
- Rules and Regs. Pam will send out old R and R for everyone to review.
- Discussion on budget.

8:25 - Jason motioned to open public hearing. Pam seconded. Approved.

Addressed public for comments on drafts of the budget. No comments.

8:27 – Tim motioned to closed public hearing. Pam seconded. Approved.

- Discussion on amendments. No change to mill levy rate.
- Pam motioned to adopt the 2019 budget. Jason seconded. Approved.
- Discussion on rate increase, base and tiers.
- Discussion on bulk water rates.
- Discussion on tap fees.
- Discussion on auto reading meters.

Adjournment: A motion to adjourn the meeting at 8: 57 PM. was made by Elizabeth, seconded by Jason, Approved.

The next regular meeting will be held on Wednesday December 12, 2018 at Black Forest Fire Department at 7:00 PM.

Signed: _____



_____, Secretary