

MINUTES OF THE REGULAR BOARD MEETING
PARK FOREST WATER DISTRICT
September 11, 2018

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Tuesday the 11th of September at 7:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 7:06 p.m.

Board Members Present: Pam Sekac, Jason Kerekes, Tim Connelly, Fred Robinson via phone.

PFWD Staff Present: - Lynn Willow, Kristen Saeng

Visitors: Mr. Kolm and Kevin Walker.

Visitor Comments: Mr. Kolm was here to observe and update. Kevin is with Walker/Schooler Management which manages 20 SDA's. He has been hired to assist the PFWD board on a temporary basis.

Review of Minutes: The minutes of the August 20, 2018 were submitted. Editing changes were suggested. A motion to accept the minutes with changes was made by Pam Sekac, seconded by Jason Kerekes. Approved. The July 11th minutes were reviewed, and some edit changes were suggested. Tim Connelly motioned to accept them with changes, Jason Kerekes seconded, passed.

Invoice Processing: A motion to pay current invoices was made by Tim Connelly, seconded by Pam Sekac. Approved.

Treasurer's Report: Treasurer's Report was presented by Jason Kerekes, saying everything is on track. Pam Sekac motioned to accept the treasurer's report, Tim Connelly seconded, passed.

ORC/Operator Report: The report was presented by Lynn Willow.

- Bac- T sample remain negative.
- Water General upgrade to handle 100 customers is complete.
- Phase I of capital improvements is underway.
- Suggestion to increase Lynn's helper, Roy, wages to \$25 per hour. Tim motioned to do so taking affect October 1st, Pam seconded, approved.

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Bookkeeper Report: The report was presented by Kristen Saeng

- There is a need to transfer \$16765.07 from the ColoTrust account to the FSB Capital account. Pam motioned to do so, Jason seconded, approved.
- Checks need to be ordered and other misc. actions were discussed.

Secretary's Report:

- Mail was opened and reviewed. Included was the assessor's boundary description.

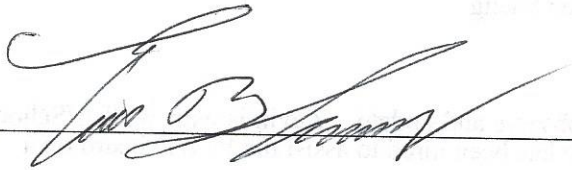
Other Business:

- A performance evaluation of Lynn Willow was discussed. An 'out of scope' bonus/pay in the amount of \$500 was suggested by Pam Sekac, seconded by Jason Kerekes, approved.
- Discussion on water district and water enterprise budgets.
- Discussion on ownership of leases listed in the audit.
- Discussion on selling 1 acre feet to the Winery, and another party interested in leasing.
- Discussion on options of new board members.

Adjournment: A motion to adjourn the meeting at 9:27 PM. was made by Tim Connelly, seconded by Pam Sekac, Approved.

The next regular meeting will be held on Wednesday October 10th, 2018 at Administration Building located at 7340 McFerran Road at 7:00 PM.

Signed: _____



, Secretary